

**Oxford Township
Regular Meeting Minutes
Zoom Virtual Meeting
August 18, 2020**

Chairman Sandy Hagan called the virtual Zoom meeting to order with Sandy, Mike, Peggy, and Linnea present. Linnea read the clerk's report and Mike Miller made a motion to accept as read, Sandy Hagan seconded the motion. Peggy gave a treasurer's report with a list of bills paid. Mike Miller made a motion to approve the report as read, and Sandy Hagan seconded the motion.

Roads

1. Typo Creek Drive Updates-James Watters.
 - a. Dressl was out today repairing the washouts, and they are adding class 5 on the north end. Geotech was out and noticed things are moving so it's good to take it slow at the curve end of the road. There a plans to widen south end of the road, but Dressl is having some issues connecting with Century Link to move their line. James reminded us that invoice number 3 has been sent over and asked for approval. Mike made a motion to go ahead and pay number 3, and Sandy seconded the motion. Sandy will sign it, and then he will fax to James. James also said that the contractor is hoping to pave the north end of the road before winter if the board is amenable. They would lay down the first 2 inches, so they won't have to keep repairing washout and damage all winter.
 - b. There is a resident along Typo Creek Drive on the south end that is concerned she has a blind spot on the south side of her driveway. She is wondering if there will be more trees cleared. She also mentioned there are tracks from a skid loader on her property near the ditch. James will make up an agreement for her to sign to confirm which trees she would like removed.

- c. Jason Hill and James talked about the service agreement, and there were revisions that MSA is working on now. They are hoping to have a final document by next meeting. James also asked if the board had any direction for MSA regarding a 2021 paving. Once the service agreement is in place, MSA can see what can be done on Danube. Mike would also like to take a road tour with MSA to see where money is best spend for maximum impact. James asked Mike to send a map of the roads to see what is paved and what is gravel. If he has the overview, it will help him to decide on a strategy. MSA can help with the strategy and give a preliminary plan at the next meeting.
2. Other- With the amount of moisture in the last 2 weeks, our roads are probably in the best shape they have been in every. With respect to the dead trees on Pigeon loft- Mike talked to George from STS and he is going to get down and trim when he can. With COVID, it's hard for him to round up a group of people.

Old Business

1. Primary election update- 62 voters with 1 new registration (compared to 2018 primary, 150 voters with 10 new registrations).
2. Coronavirus Relief Fund Certification Form has been completed and submitted.
3. Fire District update- Sandy read the email from Vicki:
 - a. The new fire engine will be delivered sometime between this Thursday and next Monday. Fire Chief Al thinks Friday will be the day. This purchase has been well planned for and will be covered by money and CDs put away for just this purpose.
 - b. Al inspected the fire engine yesterday, said it needs a few little finishing touches but is amazing. He said it is VERY functional and will be a huge asset to the fire station and community. Well equipped for both rural and city fire fighting.
 - c. The City of Isanti and the Isanti Fire District are looking at feasibility and costs of IFD buying Station #1 and possibly some strips of adjoining land for parking.

- d. Coronavirus Relief Fund: A combined \$770,877.00 in funds is available to the 7 entities who make up the Isanti Fire district. Each township and city have a specific amount based on population. They can spend this money on equipment, supplies, etc. used to protect from and deal with COVID and follow COVID restrictions/guidelines. The fire board discussed using some of these funds to help the fire department in dealing with COVID. Firefighters still need coronavirus protective equipment, supplies and extra gear as all runs they respond to now are treated as potentially COVID infected. They also need a means of cleaning gear that has been soiled and potentially exposed to COVID. There is a process to transfer some of the allotted funds to the fire department, I believe information was sent to town supervisors with last months fire department meeting minutes.
- e. The fire board really wants to pass the Joint Powers Agreement amendments. They have been working on this for a year now, lawyers have covered all concerns and questions raised during that time. Except for Oxford the fire board has all expressed support for the changes and is ready to pass the amendments. Isanti county is growing fast, and will likely have more industry and business moving in, bigger facilities, more housing developments. More potential for fires and more potential for larger and more complex fires. Service charges help the fire district keep costs lowered and protect against excessively high expenses incurred while fighting a large or complex fire. The amount to charge and how to collect it will be discussed and decided upon by all board members later.

Mike talked to Richard Hanson last week, and it is his impression that not every board member has agreed with the amendment and it is more than Oxford that has concerns.

New Business

1. The filing period for the November election is closed. Oxford filing was for Supervisor B- Harlan Bellin and Clerk- Linnea Lentz. Affidavits have been filed with the county for publication on the November ballot.
2. CARE fund ideas were discussed by the board. In addition, Mike asked if Tim Mattsson would be willing to help consult while verifying we can get appropriate internet coverage at the hall. Mike also asked if he would have time to help with the computer and monitor set up. Items discussed for CARES fund are listed below:
 - a. Phone/internet service to town hall so Linnea can conduct Zoom meetings from the town hall to hopefully start hybrid meetings in September.
 - b. TV monitor for town hall
 - c. Printers for Peggy since she prints the most. Mike and Sandy are leaving it up to her if she wants scan and or fax functions on the printer.
 - d. Plexi covers for voting booths. Sandy will work on getting covers for the booths.
 - e. New tables- Peggy and Linnea are requesting that we replace one or two of the existing tables will smaller ones in better shape for the November election.
 - f. A tent outside for a comfortable waiting area will support social distancing in the town hall for the November election. If Springvale doesn't have an extra tent, the supervisors authorized renting one, or buying one if that makes better financial sense. Linnea will look into it.
3. Town hall rental/use for conceal and carry classes
 - a. Mike found a sample rental agreement from the MAT website that the board should look at. In addition, the township should require a minimum insurance coverage. Steve Kingsbury asked if we have a policy regarding fire arms at the town hall, and Mike said he will work on crafting a policy that is acceptable to all. Mike is not sure if the conceal and carry class is free for the community or if they are charging for the class. He will ask what the intent is- commercial endeavor or community benefit/educational purposes. Sandy will contact the interested party let him know that we are looking into the legalities and working on a policy.
4. Town hall cleaning- Mike and Barb spent many hours cleaning the hall, and noticed that the floor is horrible. Mike would like to propose getting a bid to have a nice epoxy floor put in that is cleanable. At the same time we can get a bid for having the walls cleaned and painted as well. Linnea and Peggy mentioned that the light above the voting booth goes on and off. Mike will have the electrician look at the lights to make sure they are all working.

Mike Miller made a motion to adjourn Sandy Hagan seconded the motion.

Respectfully submitted
Linnea Lentz
Oxford Clerk
August 18, 2020